

Action Plan 2017/18

Project Title / Location	Description	Budget	Code
Guildhall Roof	Works to roof valley & leadwork, removal of AC units, creation of openers in fenestration & refurbishment of front door. To be advertised in January 2107. Tenders due in March 2017.	£60,000.00	121/4325
Deputy Clerk	Job Description and Person Specification agreed. In 2017 / 18 budget. Recruitment May 2017	£30,000.00	102/4000
Town Walls	Appoint a structural engineer and project manager; review funding options and update project plan	Grant funding required	
Smithfield Toilets Exterior Refurbishment	Painting / repairing exterior woodwork and doors	£500.00	115/4222
Local Services	To continue discussion with SC relating to Outside Recreation Areas, Museum Services, Visitor Information Services, Assembly Rooms, Youth Activities, Youth Centre and Rockspring Grant	To be included in 2018/19 budget	
CCTV – Town Centre	Review CCTV provision CCTV funding - make application to PCC	Application for grant funding to PCC	

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Guildhall Chamber	Works in line with LBC to re-orientate the wooden table, remove plinths & associated works	£6,000.00	121/4218
Guildhall Exterior	i) Subject to necessary approvals, a wall mounted post box be installed, suitable for wheelchairs; Attach to noticeboard ii) Subject to necessary approvals, a bell accessible by wheel chair users is installed; Attach to noticeboard iii) wooden sign attached to frontage of Guildhall via existing holes in wall	£500.00	115/4222
Ludlow Museum at the Buttercross – Merchandising	Increase range include some Houseman merchandise	£200.00	119/4232
Cilca	Town Clerk to be enabled to manage her workload to complete Cilca portfolio	£250.00	101/4009
Town Plan	Ongoing progression towards completion	£3,000.00	111/4181
Tree Works	To create policy, tender documents with advice from Peter Norman and get quotations	£1,000.00	410/4402
Local Transport	Support for 490 bus	£1,000.00	101/4072

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Lease Hire Vehicles	Renew lease hire for large van; replace 2009 pick-up and 2006 small van with lease hire equivalents	£10,500	500/4313
Cemetery Paths	To create a new pathway / soak away	£23,000.00	401/4516 401/4606